



Featherston Community Board

Minutes – 4 June 2019

- Present:** Robyn Ramsden (Chair), Claire Bleakley, Mark Shepherd and Cr Colin Olds.
- In Attendance:** Mayor Viv Napier, Harry Wilson (Chief Executive Officer), Suzanne Clark and Angela Williams (Committee Advisors).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 8:40pm.
- Also in Attendance:** Cr Lee Carter, Sally Johnson and Jack Sheppard (Cloth Collective).

PUBLIC BUSINESS

FCB RESOLVED (FCB 2019/34) to consider the Supplementary Chair's Report as agenda item 8.2.

(Moved Ramsden/Seconded Bleakley)

Carried

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

3.1 Cr Lee Carter

Cr Carter raised the culture of boy racers in the Featherston area and asked members to acknowledge the topic, queried the Community Board's responsibility around this and requested consideration to producing a report to capture all information available, and to look at options on how best to address, including consideration to a burnout pad, speed humps etc.

3.2 Sally Johnson and Jack Sheppard (Cloth Collective)

Ms Johnson and Mr Sheppard outlined the Featherston Christmas Initiative to produce a crochet Christmas tree in the Town Square. The tree would be made up of multiple squares joined together but each would have a common colour to link it all together. Ms Johnson tabled an example of what the tree would look like.

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4. ACTIONS FROM PUBLIC PARTICIPATION

Cr Carter

Members discussed that the topic has been raised numerous times with Police who are keen to meet with the Community Board and Council to discuss a collaborative approach. It is important to look at the issues first by talking to the boy racers themselves, the community and the Police before determining solutions.

Mrs Ramsden advised that Police can only gather information if incidents are reported. With a description of the vehicle, licence plate and affidavit, the car can be seized.

FCB NOTED:

1. Action 404 – To prepare a report on boy racers and to include consideration to a burnout pad, speed humps etc., Mr Allingham.
2. Action 405 – To arrange a meeting with the Community Board, Councillors and Police to discuss options to address boy racers, Mrs Ramsden.
3. Action 406 – To provide information to the public about what they can do if concerned about boy racer activities, Mrs Ramsden.
4. Action 407 – To talk to the boy racers to understand their perspective and possible solutions to reduce frustration, Mrs Ramsden.

Cloth Collective

Members supported the idea of a crochet Christmas Tree, believed it would suit the environment and suggested a grant application to assist with funding.

FCB NOTED:

1. Action 408 - To write to the Amenities Manager endorsing a 'cloth collective' Christmas Tree in the Town Square, Mr Wilson.
2. Action 409 - To provide a grant application form to Cloth Collective for completion and, to suggest approaching the First Friday's group regarding the Christmas Tree initiative, Mr Wilson.

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 23 April 2019

FCB RESOLVED (FCB 2019/35) that the minutes of the Featherston Community Board meeting held on 23 April 2019 be confirmed as a true and correct record

(Moved Ramsden/Seconded Cr Olds)

Carried

Cr Vickery Abstained

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Committee Minutes Report

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Mrs Bleakley queried why there were no minutes from the Finance, Audit and Risk Committee. Mayor Napier advised meetings were quarterly and minutes are provided to the community board once meetings have been held. FCB discussed the status of Brookside, the Carkeek Observatory, and the progress on the sale of 57 Fitzherbert Street, Featherston.

FCB RESOLVED (FCB 2019/36) to receive the Committee Minutes Report.

(Moved Ramsden/Seconded Bleakley)

Carried

6.2 Action Items Report

FCB reviewed the action items and suggested parked items be separated out, noted the work undertaken by Ms Mitchell in the acting role of CEO and thanked Ms Clark for her support of the board as Committee Secretary.

FCB RESOLVED (FCB 2019/37):

1. To receive the Action Items Report.

(Moved Ramsden/Seconded Shepherd)

Carried

2. Action 410 - To write to Ms Mitchell on behalf of the FCB thanking her for her work as acting CEO, Mrs Ramsden.

6.3 Income and Expenditure Report

FCB RESOLVED (FCB 2019/38):

1. To receive the Income and Expenditure Report for the period 1 July 2018-31 March 2019.

(Moved Ramsden/Seconded Bleakley)

Carried

2. Action 411: To write to the Featherston Beautification Group for an update on the gabion boxes project and, if not proceeding, funds to be returned as per the six-month utilisation criteria, Mr Wilson.

6.4 Officers Response to Notice of Motion

Members discussed the responses to questions raised by the FCB on the process of consent for the Featherston Wastewater Treatment Plant Project (FWWTP) as requested at the March meeting.

FCB NOTED:

1. The reference to the preparation of the 35-yr FWWTP was 2017 not 2018 though this made no difference to the response.
2. As significant progress has been made since the report was requested, that it may be timely to revisit, keeping lines of communication open and working together as a board with Council.
3. Mrs West advised that the questions asked were on the mark and were representative of the Featherston community rather than any individual.

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Cr Vickery left at 8:05pm and returned at 8.06pm.

FCB RESOLVED (FCB 2019/39) to receive the Notice of Motion Response from SWDC – Featherston Wastewater Treatment Plant.
(*Moved Ramsden/Seconded West*) Carried

6.5 Community Board Terms of Reference (ToR)

Members discussed the draft document noting that whilst presented with tracked changes for transparency, it was difficult to read, clarification was needed around the delegations section, and that further time would be needed to review and provide feedback.

FCB RESOLVED (FCB 2019/40):

1. To receive the Community Board Terms of Reference Report.
(*Moved Ramsden Cr Vickery*) Carried
2. Action 412 – To provide a clean version of the ToR (without tracked changes) to the FCB together with the original document for comparison, Ms Mitchell.
3. Action 413 – To provide feedback on the ToR via email to Ms Clark to incorporate prior to the next meeting, including suggested wording around delegations (Mrs Bleakley), FCB members.

6.6 **Financial Assistance**

Members discussed the request from Maths Wairarapa to look at an MoU to secure future funding versus the current annual grant application. Members agreed this would be something for the new board to look at early next year.

FCB RESOLVED (FCB 2019/41):

1. To receive the Applications for Financial Assistance Report.
(*Moved Ramsden/Seconded West*) Carried
2. To grant Wairarapa Maths Association \$300 plus GST for assisting with the running costs of the 'Matharapa' competitions.
3. Action 414 – To add the request to consider an MoU for Maths Wairarapa to the agenda of the new Community Board in early 2020, Mr Wilson.
(*Moved Cr Olds/Seconded Bleakley*) Carried

7. **NOTICES OF MOTION**

None advised.

8. **CHAIRPERSONS REPORT**

8.1 Chairperson Report

Mrs Ramsden outlined areas from her report including the Community Board Chair Conference, the Featherston Christmas parade, the informal

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submission for the Annual Plan (AP) and use of the FCB Facebook page with the nearing elections.

FCB NOTED:

1. Mrs Bleakley's interest in running the Featherston Christmas Parade the 1st Saturday of December in conjunction with Ms West.
2. That the informal FCB Annual Plan submission was considered as formal by Council as all points were looked at and deliberated on by Council.
3. That the process for a formal submission by a community board be clearly defined for the future.
4. That Mrs Bleakley registered an objection that the topic of senior housing detailed in the AP submission did not reflect the views of the FCB and discussions held on 6 April, thus not providing a true and accurate record of the meeting.
5. Mrs Ramsden's suggestion to remove Admin rights of FCB members on the Facebook page until after the election cycle.

FCB RESOLVED (FCB 2019/42):

1. To receive the Chairpersons report.
(Moved Ramsden/Seconded Cr Vickery) Carried
2. Action 415 – To advise the FCB when the traffic management plan is required for progressing the Featherston Christmas Parade and the approximate costs, Mr Allingham.
3. Action 416 – That the formal submission process be included in the induction plan for community board members, Mr Wilson
4. Action 417: To provide the notes from the FCB workshop regarding the Annual Plan Submission held on April 6 to FCB, Mrs Bleakley.
5. Action 418 – To remove Admin rights of members on the FCB Facebook page once the election cycle begins, leaving the Comms Manager as the only publisher of general information, Ms Mitchell.

8.2 Supplementary Chair's Report

Members discussed the correspondence from Mr Peter Jackson regarding the laying of wreaths to commemorate the 102nd of the Battle of Messines on Sunday, 9 June. FCB agreed that a wreath should be laid and, with Mrs Bleakley's offer to make a wreath for the commemoration ceremony, were in favour of donating the proposed costs to the RSA.

FCB RESOLVED (FCB 2019/43):

1. To receive the Supplementary Chair's Report.
(Moved Ramsden/Seconded Shepherd) Carried
2. To agree that the Featherston Community Board lay a wreath made by Mrs Bleakley at the Battle of Messines Commemoration on Sunday, 9 June 2019.
3. To donate the proposed cost of purchasing a wreath (no more than \$100 plus GST) to the RSA.

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(Moved Ramsden/Seconded Shepherd)

Carried

Meeting closed at 8.40pm.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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